

**North Hero Water Board Meeting
Monday, September 14, 2015
6:30 p.m. North Hero Town Office Meeting Room**

In Attendance

Water Board: Chad Wimble, Rob Cunningham and Nicholas Kinney

Absent: Larry Dupont and Bryan McCarthy

Town Clerk/Treasurer: Not in attendance

SOS: Not in attendance

Board Secretary: Jo-Ann Tier

Guest: No one in attendance

CALL MEETING TO ORDER

Meeting was called to order by Acting Chair, Chad Wimble at 6:29 P.M.

APPROVAL OF THE MINUTES.... August 10, 2015

Nicholas Kinney made a motion that the minutes for August 10, 2015 be tabled until the next meeting for the approval by Larry and Bryan.

This motion was seconded by Rob Cunningham.. hearing no further discussion this motion was carried 3-0-

ADJUSTMENT OF THE AGENDA

Board Discussion/Action - 383 North-End Road... new home being built

REPORTS

SOS

Kevin was not in attendance.

The following was briefly discussed from Kevin's September 11, 2015

Weekly Activity Report:

- the weekly blue green algae sample was taken.
- sump pump that feeds the chlorine analyzer stopped working.
Vendor was contacted and they are sending a new pump (under warranty).
- Carl Penske was contacted to do the annual inspection of the intake.
- Gerbode's summer camp... water line is not connected yet. All proper equipment is in place. The connection fee has been paid.

TOWN CLERK/TREASURER

Budget information was given to Chad Wimble by Pete Johnson to share at this meeting. Budget information revealed expenses are "running high" at this time.

APPROVAL OF BILLS FOR PAYMENT

A warrant dated, September 14, 2015, with invoices was distributed for the Board to review.

Nicholas Kinney made a motion for the approval for payment in the amount of \$18,666.20. This motion was seconded by Rob Cunningham.. hearing no further discussion... this motion was carried.

BOARD DISCUSSION/ACTION

A third blow-off location

Board asked that this continue as an agenda item.

The Board continues to monitor the blow-off at Knight's Point.

October seasonal shut-off schedule

Rob Cunningham will check with Kevin as to the starting and end dates for the seasonal shut-offs.

Flushing in October?

Rob Cunningham will also check with Kevin. If flushing is going to be done that all the necessary information be followed through for the public.

Outer Flow

Nicholas Kinney.. checking on materials... this item is to appear on the agenda for the October Meeting.

383 North-end Road

A short discussion took place for having...

- As-built documentation for the Town Clerk's Office, Water Board and SOS.
- A completion form that would be given to all contractors who install a waterline to the North Hero Water System. This form would contain information.. i.e. how/where connection is taking place for the new water user, material used, etc.

Nicholas Kinney will prepare a draft letter to the folks at 383 North-end Road in reference to their water connection. Said draft letter will be forwarded to Larry Dupont for his review. Also, Nicholas will draft a form that could be given to contractors to complete after they install a water connection to the North Hero Water System.

This completed form would be on file in the Town Clerk's Office for future reference.

This draft form will be shared with the Water Board.

EXECUTIVE SESSION

An Executive Session was not needed at this meeting.

AGENDA BUILDING

The next meeting is scheduled for October 12, 2015

Agenda Items:

Approval of the Minutes for: August 10, 2015
September 14, 2015

Board Discussion/Action

- A third Blow-off location
- Outer flow NK
- Update on 383 North-End Road.. east NK

ADJOURNMENT

Rob Cunningham made a motion to adjourn this meeting at 6:55p.m.
This motion was seconded by Nicholas Kinney... hearing no further discussion..
this motion was carried.

Respectfully Submitted,

Jo-Ann Tier

C: Water Board Chad/Rob/Nicholas/Bryan/Larry
Town Clerk's Office
North Hero Web Page
File

Note: Attached to the minutes given the Town Clerk's Office..

1. September 14, 2015 Warrant
2. SOS Weekly Activity Reports... August 20, 2015 to August 28, 2015
.. September 04, 2015
.. September 11, 2015