

North Hero Development Review Board
Thursday, September 17, 2015 7:00 P.M. | North Hero Town Office

In Attendance: **Board:** Kate Kinney, Richard Fetterman, Mary Jane Healy (arrive 7:10pm), Joe Latimer (alternate), Bobby Miller, Jim Blandino

Absent: Joe Poquette

Guests: None

CALL MEETING TO ORDER

Meeting was called to order by Kate at 7:00PM.

ADJUSTMENT TO THE AGENDA

None

APPROVAL OF MINUTES:

July 16, 2015: Richard Fetterman motions to approve the minutes as written, Bobby Miller seconds and the motion passes 6-0 with no further discussion.

August 20, 2015: Approval is tabled until a quorum of members present at the meeting is reached.

OLD BUSINESS

New Member: Joe Latimer states he has not heard from the select board regarding his appointment as a full member to the DRB. Kate Kinney states she will follow up with Rob Rousseau before the next meeting. Kate reminds the board to think of a possible board alternate.

Procedure Rewrite: The board continues their review the current North Hero Development Review Board Rules of Procedure and Conflict of Interest Policy started at the July 16, 2015 meeting.

APPROVAL OF MINUTES:

August 20, 2015: A quorum is reached with the arrival of Mary Jane Healy. Joe Latimer motions to approve the minutes as written, Richard Fetterman seconds and the motion passes 6-0 with no further discussion.

OLD BUSINESS

Procedure Rewrite: Board discussion continues. The board completes the review of the procedures. Jim Blandino will incorporate changes into a draft that will be circulated to members by email. At the next meeting the draft will be reviewed and voted on.

NEW BUSINESS

Mary Jane Healy requests to discuss a matter with the board. Kate cautions her that as this item was not noted under adjustment to the agenda the board cannot take any action on her item.

Mary Jane asks for guidance from the board on how to approach a denied request for action regarding a zoning violation of a neighbor from the zoning administrator.

Board discussion follows.

ADJOURNMENT

Richard Fetterman motions to adjourn the meeting at 8:17PM. The motion is seconded by Bobby Miller and hearing no further discussion the motion carries 6-0.

Respectfully Submitted,

Corinn Julow

CC: Board
Zoning Administrator
Town Clerk
Web Page

DRAFT