

North Hero School Board Meeting
Meeting, Tuesday, October 06, 2015
in room 108

Minutes accepted on _____ by:
Andrew Julow _____
Bridget Timms _____
Judith Wimble _____
Jennifer Gariety _____
Dave Davis _____

In Attendance: School Board: Andrew Julow/Dave Davis/Bridget Timms/Judith Wimble and
Jennifer Gariety

Administration: Superintendent - Barbara Burrington

Principal - Joe Resteghini

Director Student Services - Beth Hemingway

Guest: Corinn Julow

CALL MEETING TO ORDER

Meeting was called to order by Chair Andrew Julow at 6:01 p.m.

ADJUSTMENT OF AGENDA

Board Discussion.... Act 46 update.. if not discussed during other reports

Board Action.... Signing of the Pre-Election & Election Day Political Sign & Polling Place
Policy that was adopted by the North Hero School Board at their
September 01, 2015 meeting.

APPROVAL OF MINUTES..... September 01, 2015

Dave Davis made a motion to accept the minutes of September 01, 2015 as presented.
This motion was seconded by Judith Wimble.. hearing no further discussion.. this motion
was carried.

COMMENTS & QUESTIONS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA

No comments and/or questions from the public regarding items not on the agenda
at this time.

SUPERINTENDENT'S REPORT

Superintendent's Report dated October 01, 2015 was referenced by our

Superintendent.

Food Contract

The contract did expire on June 30th and has been extended until December 30, 2015. This contract is being put out to bid. Future agenda item.

Technology Services

Contract expired last year and are currently out to bid. Net Source of Vermont is providing school based support = per a monthly agreement.

Negotiations Committee

Members of this committee will be attended a training offered by VEHI on October 8th. This training is designed to clarify and offer information related to the new health plan design process, etc.

Curriculum/Assessment/Instruction

Superintendent's Report attached to the minutes given the Town Clerk's Office has the information that was covered.

Act 46

Committee Meetings are scheduled as following:

- October 20th at Isle LaMotte 6:30to 8:30 p.m.
- October 27th at Alburgh Community Education Center 6:30 – 8:30 p.m.

Special Education

The Service Plan for FY 17 is currently being completed by Beth Hemmingway. This plan will be submitted to AOE no later than October 15, 2015.

Changes based on Act 156 will need to be reflected in the 2016 Special Education Service Plan.

All Grand Isle Supervisory District School Board members will review applications regarding preschool regions and discussing. If a School Board wants to contract with a preschool program 2015-2016 - they will need to sign a contract.

Update GISU Secondary Enrollments (as of September 30th)

Notes for North Hero School District:

- BFA 1
- CHS CMS 10
- EHS 8
- SBHS FTMS 21
- NCCS 1
- Instate/Private 1
- Total 42

Budget Packets

- Will be distributed to Principals/Administrators by Friday, October 9.
- FY2017 Budget Development Schedule/budget packets will be forward to board members.
- Fiscal Management Questionnaires are due ASAP.

Mandatory Policies..

Must be updated. A special meeting of the GISU Board will be scheduled to Vote on the updates.

Note: Superintendent's Report attached to the minutes given the Town Clerk's Office.

Also, attached = GISU Assessment Calendar

= Education Quality Review Pilot: VT Agency of Education Press Release

= Communication from Secretary of Education, Rebecca Holcombe re: September is National Preparedness Month.

PRINCIPAL'S REPORT

General Information

Joe distributed his October Principal's Report

Reference from this report was made for..

- **SBAC Letter**
The dilemma from the 2014-2015 assessment data was reviewed by Joe.
A draft letter that could be sent home was distributed for the Board to review.
The consensus of the Board was for Joe to shorten the letter being sent home to families to one or two paragraphs.
- **Harvest Fest**
Students raised close to \$500.00 for their 6th grade class trip.
- **Stoves**
We spent \$1,250.00 on two new residential stoves from Ray's Appliances in Rouse Point, New York.
- **Conferences**
Parent/Teacher conferences are this week.
Conferences are being scheduled in October to be more preemptive with communications around academics.
- **Math Program**
The Engage New York Program.... =was explained by Joe. The data gathered a year from now should be a proof of the results.
- **5th and 6th grade service learning**
The 5th and 6th grade class has decided to do their service learning project based on one of three choices... Make a Wish Foundation, Special Olympics or Vermont Human Society. A decision will take place next week.
- **Truancy Policy**
The new truancy policy is in protocol state at the district level.
The new policy is strict, having the sheriff making home visits. A letter of 5 days absent will be sent home.... after 10 days a letter will be delivered to the home by

the sheriff's office., etc.

Superintendent Burrington also reviewed this policy with the Board.

- October 30th
District in-service at the Alburgh School. Charlie Applestein will be the presenter.
Board is invited to attend.

Note: A copy of the Principal's Report attached to the minutes given the Town Clerk's Office.

BOARD DISCUSSION

Update on High School Enrollment... Beth Hemingway

A draft copy of the 2015-2016 North Hero Tuition Students, as of September 14th, was reviewed with the Board.

Beth will continue to update the Board with any changes.

Beth noted that the budgeted projected number of secondary students (F16) for the number of North Hero secondary students was 38 and it appears we are at 37, at this time.

Pre-K Application From AOE Regarding Regions Beth Hemingway

Beth reviewed the following with the Board

The 2015/2016 school year approved Pre-K Region... Rivendell Interstate USD and Thetford

The 2016/2017 Applications to Establish a Pre-K Region is under review.. At this time there are no applications under review.

Reviewed by Beth was the intent of Act 166... to ensure families to have access to a pre-k program that is of high quality and meets their needs. Establishing a Prekindergarten region will preserve local access to prekindergarten education for District children. The decision to establish a region must include consideration for the access needs of the families in our district.

A166 will be a future agenda item for the Board.

Note: information distributed by Beth attached to the minutes given the Town Clerk's Office.

Budget to Actuals

Budget to Actual information was not distributed to the Board at this meeting.

Budget Timeline and Procedures

The following budget timeline and procedures for FY17 were discussed and put in place.

Timeline

- **November 10th Special Education Items (Beth Hemingway)**
- **December 1 1st half line by line expense review**
- **December 15 2nd half line by line expense review**
- **January 5 Revenues.. tuition (Beth Hemingway) final adjustments**
- **January 6 – 15 Budget transferred to ADS**
- **January 16 – 19 Board members verify accuracy of ADS budget**
- **January 19 Case by case considerations of changes, sign warning**

Procedures

- **A line items will be reviewed by the School Board and set in public session.**
- **No changes shall be made to any line items after it has been reviewed without the consent of the School Board**
- **All revenue items from the State should be backed by supporting materials To verify the accuracy of the line**
- **The final ADS budget shall be presented to the School Board no later than January 15th to allow time for review.**
- **A master copy of the budget shall be maintained by the Business Manager throughout the budgeting process.**

BOARD ACTION

Approval of Bills for Payment

Jennifer Gariety made a motion that the warrant in the amount of \$19,461.79 be paid. This motion was seconded by Dave Davis.. hearing no further discussion. this motion was carried.

Signing of the Pre-Election & Election Day Political Sign & Polling Place Policy

This policy was circulated for Board signatures.

Note: This policy was adopted by the North Hero School Board at their September 01, 2015 Meeting.

EXECUTIVE SESSION ... if needed

An Executive Session was needed this evening by the School Board.

