

North Hero Development Review Board
Thursday, November 19, 2015 7:00 P.M. | North Hero Town Office

In Attendance: **Board:** Kate Kinney, Richard Fetterman, Mary Jane Healy, Bobby Miller,
Absent: Joe Poquette, Joe Latimer
Guests: None

CALL MEETING TO ORDER

Meeting was called to order by Kate at 7:00PM.

ADJUSTMENT TO THE AGENDA

Mylar review added to Old Business: Roger & June Collins, Evelyn Dubuque, Sandra Spiegel, Sherry & Roger Siebenaler - Boundary Line Adjustment: Application 2015-06BLA

NEW BUSINESS

None at this time.

APPROVAL OF MINUTES:

October 15, 2015: Bobby Miller motions to approve the minutes as written, Mary Jane Healy seconds and the motion passes 4-0 with no further discussion.

OLD BUSINESS

Board Alternate Recommendations: Discussion regarding possible resignation and the need for a new member follows. No names are presented for alternate.

Procedure Rewrite:

- Kate suggests a grammatical change to Section D Regular Officers and there is no opposition
- The board agrees to delete Section F Paragraph 8 regarding time for public comment
- Richard asks if the board has been complying with Section G Paragraph 2. The answer is no and they ask the clerk to provide a bound copy of the procedures for review during meetings
- Richard suggests a text edit to Section G Paragraph 5 and there is no opposition
- The board discusses the logistics of Section G Paragraph 7
- Richard suggests the oath be italicized
- Discussion about Section H Preliminary Hearings ensues. The board would like to discontinue hearing preliminary reviews and direct all questions to the zoning administrator.

Richard Fetterman motions to accept the new procedures as written with changes approved November 19, 2015. Mary Jane seconds and the motions passes 4-0 with no opposition.

Mylar Approval:

**Roger & June Collins, Evelyn Dubuque, Sandra Spiegel, Sherry & Roger Siebenaler -
Boundary Line Adjustment: Application 2015-06BLA**

The board reviews the mylar. Kate Kinney & Richard Fetterman sign the mylar.

BOARD ACTION

**Approval of North Hero Development Review Board Rules of Procedure and Conflict of Interest
Policy amendments**

Action was taken during Old Business.

ADJOURNMENT

Kate Kinney motions to adjourn the meeting at 7:37PM. The motion is seconded by Richard Fetterman and hearing no further discussion the motion carries 4-0.

Respectfully Submitted,

Corinn Julow

CC: Board
Zoning Administrator
Town Clerk
Web Page

DRAFT