

**MINUTES OF MEETING  
BOARD OF CIVIL AUTHORITY  
Thursday, August 4, 2016**

**BCA Present:** Bob Ayers, Eileen Mitchell, Pam Eaton, Evan Potvin, Susan Davis, Todd Keyworth, Ben Joseph & Pete Johnson  
(Absent – Andre Quintin, Jeff Potvin & Pat Dupont)

**Guests:** Geri Siegel (Lister), Bridget Timms (Lister), Marilyn Lagrow (Lister)

**Call Meeting to Order:** Board Clerk, Pete Johnson, called the meeting to order at 5:34pm.

**New Business:**

- Board reorganization
  - ❖ Eileen motioned Bob Ayers for Chair, 2<sup>nd</sup> by Susan, approved 8-0
  - ❖ Bob motioned Eileen for Vice-Chair, 2<sup>nd</sup> by Evan, approved 8-0
- BCA Oaths
  - ❖ Chair, Bob Ayers – all members present read & signed oaths
- Voter checklist
  - ❖ Reviewed adds & deletes that occurred from prior years review; Susan motioned acceptance of the changes, 2<sup>nd</sup> by Todd, approved 8-0

**Hearings:**

- Hearing #1 – Barbara B. Williams - parcel id # 11-02-14
  - ❖ Appellant not present; appeal filed in writing by Sidmond C. Williams, Representative, & Barbara B. Williams, Appellant
  - ❖ No BCA conflicts of interest
  - ❖ Listers sworn in
  - ❖ Listers (Siegel) presented their recommendation for sustained value based on valid sales
    - Listers – Exhibits 1, A & B, dated 8/4/2016
  - ❖ Appellant, by written submission and oral recitation by Bob Ayers, presented their argument for a decrease in value based on challenging the “legal and administrative validity of the methodology employed by the listers to assess the value of the land portion of the subject property”.
    - Appellant – Exhibit A, written appeal, Exhibits 1-5, dated 8/4/2016
  - ❖ Chair, Bob Ayers - recessed the hearing at 6:15pm
  - ❖ Inspection team – E. Potvin, Joseph, Eaton & Mitchell

**Deliberative Session:**

The board entered deliberative session at 6:16pm.

Inspection team set.

The board comes out of deliberative session at 6:35pm.

**Adjournment:**

There being no further business, Eileen motioned to recess until 6:30pm Monday, August 15, 2016, 2<sup>nd</sup> by Ben, approved 8-0. The meeting adjourned at 8:45pm.

Respectfully submitted,  
Pete Johnson  
TC/TT