

## **North Hero Library Trustees Meeting**

Minutes of May 3, 2016

**In Attendance:** Bob Greenough Chair, Marilyn Lagrow Treasurer, David Ferguson, Shannon Kadish, Marie Kilbride, Mindy Sesera, Karen Cameron Librarian.

**Call to Order:** Bob called the meeting to order at 7 p.m.

**Guests and new Agenda items:** none

**Minutes of the last meeting:** minutes reviewed and approved.

**Financial Report:** Report was approved after continuing the discussion of current tracking of expenses.

**Librarian's Report:** There appears to be a beetle infestation. The board approved up to \$400 for removal of the bugs. Bob will explore with the town about the process of using treatments in a public building. The VT DOL needs to be notified that there is a new librarian, Karen will contact them to see what type of verification they need. How documentation of book sales has been tracked will be clarified, Marilyn will follow up with Pete Johnson.

**Communications:** We received a thank you note from the food shelf for the donations. A note was also received from the Grand Isle library trustees to see how we can collaborate. Bob will be in touch regarding their request to gain clarification.

**Old Business:** Alton James cleaned and fixed the noisy furnace. Scott Gates hopes to begin the outside to repair damaged areas of the building and apply primer and one coat of paint to the exterior.

**New Business:** Gene McCallister is due to clean the rugs. Also available to clean the windows and remove the screens, as well as clean the filters in the heat pump. A motion was made to approve \$275 for him to complete both of these jobs.

Discussed creating a North Hero Library thank you card for donations. Marie and Dave will work on designing and printing these cards.

Hiring of a summer librarian assistant was discussed. Shannon will ask Ann to place an ad in the Islander and Shannon will post it on Front Porch Forum and Facebook.

Shannon will also notify previous librarian applicants of the position.

The library will have a Library Open House on June 11 from 11-1pm to welcome the new librarian and as a thank you to Judy. This event will be advertised once the details are worked out.

The meeting was adjourned at 8:26 p.m.

The next meeting will be held at the Library on June 7, 2016 at 7 p.m.