

North Hero Library Trustees Meeting

Minutes of November 1, 2016

In Attendance: Bob Greenough Chair, Marilyn Lagrow Treasurer, Ann Porter Secretary, David Ferguson, Shannon Kadish. Caroline Korejko, Librarian.

Call to Order: Bob called the meeting to order at 7 p.m.

Guests and new Agenda items: Budget 17/18; Librarian job performance

Minutes of the last meeting: meeting minutes of September reviewed and approved. (October meeting cancelled.)

Financial Report: Monthly and year to date reports approved and warrants signed. A motion was made by Marilyn, seconded by Ann and approved by all to authorize Bob to sign the warrants if and when there is no quorum at a meeting or no monthly meeting is scheduled.

Librarian's Report: Caroline reported that the new programs for kids and families are going well. The Library received a donation of \$200 to benefit children. There was a donation of new books to sell as well. Caroline will keep a list of donors and donations for the Trustees.

Communications. None

Old Business: Maintenance: Bob spoke with Mary Datillio about pruning the plantings next to the building. If necessary, Bob will ask Chad Wimble to do the job. There is a need to provide heat for the basement if the Used Book sale will continue through the winter. A motion was made by Marilyn, seconded by Shannon, and approved by all that we spend up to \$750 for the installation of registrars in the hot air pipe. Bob will arrange this with Alden James. **Review of Library Policy and State Dept. of Libraries Trustee Information:** tabled until the next meeting by unanimous agreement.

New Business: 2017/18 Budget: Based on past budgets and projections for next year, we will submit a budget of \$33,630 to the Select Board for Library operating expenses (Motion made by David, seconded by Marilyn, approved by all), offset by a sum of \$2,500 from the Library's income from other sources. (Motion made by Shannon, seconded by Ann, and approved by all.) For the Town General Fund the Library will submit a budget of \$10,000, subject to review before November 15th, toward building maintenance and repair; specifically for replacement of building fascia and installation of gutters, and upgrading electrical systems – cost to be estimated when Bob meets with an electrician. (Motion made by Marilyn, seconded by Shannon and approved by all.)

Job performance: Bob thanked Caroline for doing an amazing job as Librarian during her probationary period and now that she is officially in the position. Everyone especially noted with enthusiasm the new family programs and connections to the school. She was reminded to take the vacation time owed to her and to get in touch with Judy Poquette if help is needed.

Note: The Library will be closed on Thanksgiving Day and the Saturdays of Christmas Eve and New Year's Eve.

Adjourn: the meeting was adjourned at 8:30 p.m.

The next meeting will be held on December 6, 2016 at 7p.m. at the Library

