

## North Hero Recreation Committee Meeting Minutes

May 3, 2016, 6:30 pm at the NH Town Office.

**Members Present: Carl Cocuzza, John Skutel Louise Guillette, Berney Skutel, Sue Burton Kelly**

<b>Agenda Items</b>	<b>Actions</b>
<p><b>1. New Agenda items:</b></p> <ul style="list-style-type: none"> <li>a. Camp Ingalls Kiosk wording change:</li> <li>b. Art Camp: because of low number of applicants, a motion was made to require a minimum number of 8 camper applications received by June 15 to hold the camp.</li> <li>c. J. Skutel recommends the sale of the remaining old kayaks in order to purchase more suitable kayaks for future camps.</li> </ul> <p><b>2. Approval of April 5, 2016 Meeting Minutes.</b></p>	<ul style="list-style-type: none"> <li>a. Dogs at Camp Ingalls need to be on leash.</li> <li>b. Motion was made by S. Burton Kelly. Seconded by C. Cocuzza. Approved by all.</li> <li>c. This issue tabled until June meeting.</li> </ul> <p><b>2. Motion made by C. Cocuzza to accept the April 5, minutes, Seconded by L. Guillette. Approved by all.</b></p>
<p><b>3. Ongoing Business:</b></p> <ul style="list-style-type: none"> <li>a. Review requests for use of Camp Ingalls: <ul style="list-style-type: none"> <li>1. By Ethan Pearson for potential use by Village Players, August 13-22.</li> <li>2. By Rob Rousseau for use Thursdays for Family Karate and Tai Chi.</li> </ul> </li> <li>b. Review plan for NH School field trip to Camp Ingalls</li> <li>c. Update on Act 60 training for camp personnel</li> <li>d. Review plan for Green Up Day Celebration</li> <li>e. Summer Camps: update on numbers and advertising</li> <li>f. Review plan for Long House window replacement</li> </ul>	<ul style="list-style-type: none"> <li>a1. Motion made to approve request by B. Skutel. Seconded by L. Guillette. Approved by all.</li> <li>a2. Motion made to approve request by B. Skutel. Seconded by S. Burton Kelly. Approved by all.</li> <li>b. NH School trip scheduled for May 12. M.J. McCarthy is the coordinator.</li> <li>c. After repeated calls to VT.Dept. For Children and Families, B. Skutel will attempt another call to set up training for NH P&amp;R volunteers. If no reply, we will all do online training.</li> <li>d. Food and activities are all set for the May 7<sup>th</sup> Green Up Day celebration at Camp Ingalls. Volunteers helping: C. Cocuzza, J. and B. Skutel, L.Guillette</li> <li>e. Nature and Kayak camps are full. Storytelling has a few openings. The response for Art camp has been minimal. See above for our decision regarding this.</li> <li>f. Windows have been ordered. J. Skutel will pick them up and meet with Fran Harding to plan installation.</li> </ul>
<p><b>4. Reports:</b></p> <ul style="list-style-type: none"> <li>a. Communications: letters, emails, phone</li> <li>b. Treasure's Report</li> <li>c. Facilities</li> </ul>	<ul style="list-style-type: none"> <li>a. B. Skutel shared a letter from the Folsom School Parent Teacher organization thanking us for donating a camp experience for their fund raiser.</li> <li>b. Motion made by C.Cocuzza to accept the Treasurer's report. Seconded by S. Burton Kelly. Approved by all.</li> <li>c. C. Cocuzza reported information about purchasing a field and brush mower to mow Pelots Natural Area, beginning in summer 2017. We will discuss this further at the June meeting.</li> </ul>

<p>d. Trails</p>	<p>d. L.Guillette reported a tree down across a trail at Camp Ingalls. J. Skutel will take care of it.</p>
<p><b>5. New Business:</b>  <b>a. Introduce Summer Camp Directors and review individual camp budgets</b></p> <p><b>b. Review Youth Assistant applicants and make final hiring decisions.</b></p>	<p><b>a. Motion by C. Cocuzza, was made to adjourn the meeting and convene again on Tuesday, May 10<sup>th</sup> to continue with the “New Business” part of this meeting. Seconded by L. Guillette. Approved by all.</b></p>
<p><b>This meeting was adjourned at 8pm.</b></p>	

**North Hero Parks and Recreation**

**\*\*Continuation of May 3, Meeting**

**May 10, 2016, 6:30 at the NH Town Office**

**Members present: John Skutel, Louise Guillette, Mary Jo McCarthy, Chip Porter, Berney Skutel**

**Guests: Heidi Chamberlain, Katrina Girard, Virginia Holiman**

<p>5. New Business:</p> <p>a. Introduce Summer Camp Directors, review budget requests and PR articles: Discussion: budgets came in over our original budget amount. We decided to postpone the purchase of yoga mats until next year. The following information was given to all Camp Directors: job description, emergency protocol, camper behavior expectations. PR articles accepted from Virginia Holiman and Heidi Chamberlain.</p> <p>b. Review Youth Assistant applications and make hiring decisions: We have received applications from Samantha Nolan, Ina Frick, Breanna Wright, Owen Kinney and Isabel Vivanco</p> <p>c. Other decisions made:</p> <ol style="list-style-type: none"><li>1. Chip Porter will write PR articles about swim lesson sessions. We need more participants in swim lessons, Art and Storytelling camps.</li><li>2. J. Skutel will send letters of intent to the above Youth Assistants</li><li>3. Vt. DCF, Act 46 Child Reporter Training will take place on Monday, June 6 from 3-5 pm at the NH Town Office. All NH P&amp;R committee members and summer camp directors will attend the training or take the online training.</li></ol> <p>Meeting Adjourned at 7:35 pm</p>	<p>a. Motion made by B. Skutel to accept the Nature, Storytelling and Art camp budgets without the addition of yoga mats. Seconded by L. Guillette. Approved by all.</p> <p>b. Motion made by MJ McCarthy to accept all the applicants as our Summer Camp Youth Assistants. Seconded by C. Porter. Approved by all.</p>
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