

North Hero Recreation Committee Meeting Minutes

August 16, 2016, 6:30 pm at the NH Town Office.

Members Present: Chip Porter, Louise Guillette, Sue Burton Kelly, John Skutel,
Berney Skutel. Guest: Tim O'Reilly

Agenda Items	Actions
<p>1. New Agenda items to add:</p> <p>a. Application to use Camp Ingalls by NHVFD Aux. for their annual sale.</p> <p>b. Camp Ingalls/Longhouse cleaning responsibility</p> <p>c. Louise Guillette would like to use the Longhouse for family gathering. Louise will submit a formal request for this use.</p> <p>2. Approval of July 5, 2016 Meeting Minutes.</p>	<p>a. Motion made by Louise Guillette to limit Longhouse use to 15 consecutive days of exclusive use for any one group at any one time. A request, made within 15 days of use by the requesting organization, for an extension at either end of original request may be requested and decided upon by NHP&R chair. Seconded by Sue Burton Kelly and Approved by all. *Suggestion made to invite the organizers of the NHVFD Aux. to attend our September 6 meeting to discuss their application and the future use of the Longhouse at Camp Ingalls.</p> <p>b. Decision made to require that whoever uses the Longhouse needs to restore it to its previous condition. John will create a cleaning checklist and have cleaning materials and equipment available on site.</p> <p>2. Motion made by C. Porter to accept the minutes from the July 5 meeting. Seconded by B. Skutel and Approved by all.</p>
<p>3. Ongoing Business:</p> <p>a. Summer Camp Report Out, Review end of camp Directors' responsibilities.</p> <p>b. Review Youth Assistants, changes and revision.</p> <p>e. Pickleball Update. Tim O'Reilly, Coordinator</p>	<p>a. B. Skutel reported that both sessions of Kids Kayak Camp were a great success. The children made excellent progress in their understanding of safety on the water as well as their kayak skills. Next year we would like to add a session for kids 11-13. C. Porter reported that both sessions of YMCA swim lessons were very successful. Parents and children were thrilled with the opportunity to participate in swim lessons run by excellent instructors at a convenient location. Chip suggested that next year, the Camp Director needs to be paid. Organizing and running camps takes an enormous amount of time and work. We will discuss this at a later meeting.</p> <p>b. We had three wonderful Youth Assistants for our summer camps. One YA dropped out at the last minute.</p> <p>c. Tim O'Reilly reported that Pickleball continues to attract a good size group. He has collected \$242 in session fees and has plans to continue the activity through September 29. He is hoping that someone will continue the Pickleball sessions through the winter, as it is a wonderful way for adults to exercise and have fun. Tim plans to continue this activity next summer when he returns to NH.</p>
<p>4. Reports:</p> <p>a. Communications: letters, emails, phone calls</p>	<p>a. John will submit a grant proposal to RiseVT requesting funds for two projects; the walkway to the Vernal Pool at Camp Ingalls and funds to purchase more equipment for the Pickleball activity.</p>

<p>b. Treasure's Report</p> <p>c. Additional bills, receipts</p> <p>d. Facilities: Camp Ingalls</p> <p>e. Trails, Kiosks, Vernal Pool Walkway</p>	<p>John sent a letter to the NH SB to request that funds be carried over to the this fiscal year to build a new ADA front entrance and bathroom at Camp Ingalls.</p> <p>b. Sue Burton Kelly submitted the Treasure's Report. A Motion was made by L. Guillette to approve the report. Seconded by C. Porter and Approved by all.</p> <p>c. C. Porter submitted a bill for kiosk materials and printing costs for the Trail Steward brochure. \$71.20</p> <p>B. Skutel submitted a bill for the purchase of a new push broom and mop for the Longhouse. \$46.96</p> <p>d. J. Skutel is working on a design for the ADA front entrance at Camp Ingalls. B. Skutel worked for 3 hours to mop the floor at Camp Ingalls.</p> <p>J. Skutel met with the SB and J. Dubuque to arrange to have a 30 ft. strip around Pelots Natural Area parking lot mowed by the town.</p> <p>e. C. Porter would like to get the kiosk at Ingalls installed by Labor day. He shared a picture of what the sign will look like. Chip plans to publicize the new Trail Steward program.</p> <p>Sue Burton Kelly has added a Google map to our FB page showing the trails at both Ingalls and Pelots.</p>
<p>5. New Business:</p> <p>a. Discuss and vote on Act 60 Policy draft submitted by C. Porter. Tabled from July meeting.</p> <p>b. Review and revise Summer Camp Emergency Action Plan.</p> <p>c. Discuss policy for inventory control of supplies and equipment.</p> <p>d.. Senior Lunch plans for August 26, 2016. Organize volunteer schedule Louise Guillette, Director</p> <p>e. Fall Work Schedule: Camp Ingalls, Longhouse</p>	<p>a. A Motion was made by L. Guillette to accept the revised policy for NHP&R volunteers and camp directors in regards to Act 60 reporting requirements. Seconded by C. Porter and Approved by all.</p> <p>b. Tabled until the next meeting</p> <p>c. Tabled until the next meeting.</p> <p>d. Mary Jo will help Louise on the day of the luncheon. Berney will contribute cookies and submit another notice to FPF.</p> <p>e. Tabled until next meeting.</p>
<p>6. Agenda Items for September 6, 2016 meeting * see above tabled items</p>	