

## North Hero Recreation Committee Meeting Minutes

September 6, 2016, 6:30 pm at the NH Town Office.

Committee Members present: Carl Cocuzza, Mary Jo McCarthy, John Skutel.  
Chip Porter, Sue Burton Kelley, Berney Skutel

Agenda Items	Actions
<p>1. New Agenda items to add: none</p> <p>2. Approval of August 16, 2016 Meeting Minutes.</p>	<p>2. Motion made by Sue B.K. to accept the meeting minutes from August 16, 2016 meeting. Seconded by Carl C. and approved by all.</p>
<p>3. Ongoing Business:</p> <p>a. NHFD Auxiliary Camp Ingalls use application pending.</p> <p>~John S. will write a letter to Jeanine Pratt and Ella Stolarczyk to let them know the decision of the Committee and to request that they submit a new use request in accordance with our policy for the last 15 days in June 2017.</p> <p>b. Report from Nature and Storytelling camps</p> <p>c. Revisit summer camps Emergency Action Plan</p> <p>d. Procedure and plan for inventory of equipment and supplies.</p> <p>e. Camp Ingalls cleaning plan</p>	<p>a. A Motion was made by Sue B.K. not to approve the original request by the NHFD Aux. for use of Camp Ingalls for the entire month of June. However, in accordance with our policy of a maximum use period of 15 days, we welcome the NHFD Aux. to use Camp Ingalls for the last 15 days of June 2017 with the possibility of extending this time for a few days on either side of the use period based on school group and camp schedules. Seconded by Mary Jo M. and Approved by all.</p> <p>b. Mary Jo McCarthy reported that both Nature and Storytelling Camps were a huge success. 16 children attended Nature Camp and 6 attended Storytelling Camp. Fun was had by all!</p> <p>c. A Motion was made by Berney S. to revise the Summer Camp Emergency Action plan to read, "In the event that a camper has to be transported to the emergency room via ambulance, the Director will accompany the injured camper. The Co-Director will stay with the remaining campers and immediately call parents to pick up these campers. Camp will end for the day when all campers have been picked up." This was Seconded by Carl C. and Approved by all.</p> <p>d. A Motion was made by Berney S. to put into place a recording system to keep an inventory of equipment and supplies on hand in order to facilitate reordering and eliminate waste. This was Seconded by Sue B.K. and Approved by all.</p> <p>e. A Motion was made to hire someone to clean the Longhouse after each NHP&amp;R event. John S. will attempt to find a cleaner. This was Seconded by Carl C. and Approved by 5 members out of 6 who were present.</p>
<p>4. Reports:</p> <p>a. Communications: letters, emails, phone</p> <p>~ John S. sent a letter to Jeanine Pratt and Ella Stolarczyk inviting them to attend this meeting to discuss their Camp Ingalls use application. There was no response and neither attended the meeting</p>	

<p>~ John S. submitted a grant request to RISE VT for funds to support our Pickleball program as well as funds to build the Vernal Pool Walkway at Camp Ingalls. Renee Creller of RISE VT emailed to say that she will contact us as soon as the grant is approved..</p> <p>~ John S. met with Francis Harding to discuss the construction of the new ADA entryway at Camp Ingalls.</p> <p>b. Treasure's Report</p> <p>c. Additional bills, receipts</p> <p>d. Facilities: Camp Ingalls</p> <p>e. Trails and new kiosk</p> <p>f. Geocache sites</p>	<p>b. A Motion was made by Berney S. to accept the Treasurer's Report as presented by Sue B.K. The motion was Seconded by Chip P. and Approved by all.</p> <p>c. Chip P/ submitted bills totaling \$30.13 to pay for the printing and mailing of the new Trail Stewards brochures. Mary Jo M. submitted bills totaling \$76.29 to pay for a portion of the summer camp snacks.</p> <p>d. John S. has been building the new kiosk slated to be set up at the beginning of the Camp Ingalls trails. J. Dubuque volunteered to recharge the fire extinguishers at Camp Ingalls.</p> <p>e. Chip P. has developed an Interpretive Guide to the trails at Camp Ingalls. This will be displayed on the new kiosk. A Motion was made by Berney S. to budget up to \$400 for the printing of this guide and signs for display at Camp Ingalls. The Motion was Seconded by Mary Jo M. and Approved by all.</p> <p>Chip P. reported that he had a very successful meeting of future Trail Stewards and other people interested in preserving the trail system at Camp Ingalls. Approximately 16 people showed up at the "kick off" meeting on Saturday, September 3<sup>rd</sup>.</p> <p>f. Sue B.K. reported that she has been receiving emails indicating that people are making good use of the Geocache sites at Ingalls and Pelots.</p>
<p>5. New Business:</p> <p>a. Camp Ingalls refrigerator: The refrigerator at Camp Ingalls is no longer working. Our plan is to buy one before May 2017</p> <p>b. Fall Work Schedule: Camp Ingalls, Longhouse improvement</p>	<p>b. Francis Harding will construct the new ADA entryway in May 2017. John S. will design the new entryway in accordance with ADA specifications. John S. will ask Pete Murray to install an ADA toilet and sink in the bathroom at Ingalls and plumb hot water to the sink before he winterizes Ingalls.</p>
<p>6. Agenda Items for October 4, 2016 meeting</p> <p>~ Brainstorm ideas for summer camps at Oct. meeting</p> <p>~ Committee elections at Nov meeting</p> <p>~ Budget development at Dec meeting</p>	<p>Chip P. made the motion to adjourn the meeting at 8:35 pm. Seconded by Mary Jo M. and Approved by all.</p>