

North Hero Selectboard Meeting
Monday, March 7, 2016 6:00 P.M.
North Hero Town Office Meeting Room
DRAFT

In Attendance: Selectboard: Andre Quintin, Ben Joseph, Evan Potvin

Town Clerk/ Treasurer: Pete Johnson
Public Works: Jim Dubuque
Board Clerk: Kathie Dustira

Guests: None

REORGANIZE SELECTBOARD

- ❖ Ben motioned Andre be elected Selectboard Chair. The motion was seconded by Evan and passed 3/0.

CALL MEETING TO ORDER

Andre called the meeting to order at 6:00 p.m.

- ❖ Ben motioned Evan be elected Selectboard Vice - Chair. The motion was seconded by Andre and passed 3/0.
- ❖ Andre motioned Kathie Dustira be selected for Board Clerk. The motion was seconded by Ben and passed 3/0.
- ❖ Ben motioned that meetings begin at 6:00 p.m. on the first and third Mondays of each month. The motion was seconded by Evan and passed 3/0.
- ❖ Ben motioned to adopt current policies and ordinances. The motion was seconded by Andre and passed 3/0.
- ❖ Evan motioned to approve Andre as the authority for necessary and/or urgent policies and ordinances allowing Andre to sign for payments or documents that need immediate attention in between meetings. The motion was seconded by Ben and passed 3/0.
- ❖ Selectmen Responsibilities were reassigned. (See attached Selectmen Responsibilities.)

REAPPOINTMENT OF OFFICIALS

- ❖ Recreation Committee - Evan motioned to appoint Chip Porter and Mary Jo McCarthy to the Recreation committee. The motion was seconded by Ben and passed 3/0.
- ❖ Water Board - Evan motioned to appoint Chad Wimble and Nicholas Kinney to the Water Board. The motion was seconded by Ben and passed 3/0.
- ❖ Development Review Board - Evan motioned to reappoint Bobby Miller and Jim Blandino to the Development Review Board. The motion was seconded by Ben and passed 3/0.
- ❖ Animal Control Officer - Andre motioned to appoint Doug Ward as Animal Control Officer. The motion was seconded by Evan and passed 3/0.
- ❖ Emergency Management Coordinator - Evan motioned to appoint Jim Benson as the Emergency Management Coordinator. The motion was seconded by Ben and passed 3/0.
- ❖ Fire Warden - Evan motioned to appoint Todd Keyworth as Fire Warden. The motion was seconded by Ben and passed 3/0.
- ❖ Tree Warden - Evan motioned to appoint Bob Greenough as Tree Warden. The motion was seconded by Andre and passed 3/0.
- ❖ Town Service Officer - Kathie Dustira will remain as Town Service Officer until July 2016.

- ❖ Health Officer - Andre motioned to appoint Ben Joseph as Health Officer. The motion was seconded by Evan and passed 3/0.
- Ben suggested the Board give a formal recognition of Rob Rousseau's many years of service to the Town. Ben will see about a plaque.

REVIEW AND APPROVE BILLS FOR PAYMENT

Signed and approved for payment of \$383,061.04

ADJUSTMENT OF AGENDA

The agenda was not adjusted.

APPROVAL OF MINUTES

- ❖ Ben motioned to approve the February 16, 2016 minutes as amended by deleting "s CIA" at the bottom of page one. The motion was seconded by Andre and passed 3/0.

RECOGNITION OF VISITORS

None

Public Works: Jim Dubuque

- The equipment is running well. Jim had to order a new bed chain.
- Jim will need to get in touch with Jim Smith to discuss construction on Abnaki Road which will help him decide what trees need to be removed.
- The sand is holding up well.

Town Clerk: Pete Johnson

- Pete gave an update on the VT-Alert meeting. Notifications could be sent via email, phone or text. Another training meeting is set for March 21, 2016 at 4:30 in the Town Office. The Town will give it a trial first, before fully adopting it.
- Elections - There were 428 voters (60% of the checklist).
- Pete will be out of the office from March 8th through March 17th.

UNFINISHED BUSINESS FOR ACTION OR DISCUSSION

- Solar Project - Ben is keeping in touch with Chad from Encore, and Mr. Gilles, the Town lawyer. Ben is not in favor of doing a "hold harmless" agreement. It was thought that if the Grand Isle project is approved in a few months, Bullock would probably not be interested in North Hero.

NEW BUSINESS

- Selectboard Vacancy - Pete will post the Selectman opening. The appointment would only be until the end of this year, and then be a two year position.
- ❖ Ben motioned the Selectboard vacancy be posted and that responses are due back to the office by the close of business on March 21, 2016. The motion was seconded by Evan and passed 3/0.
- ❖ Andre motioned to recess Selectboard meeting and enter into Liquor Control meeting. The motion was seconded by Evan and passed 3/0.

LIQUOR CONTROL MEETING

- ❖ Evan motioned to approve Hero's Welcome - 2nd Class Liquor License. The motion was seconded by Andre and passed 3/0.
- ❖ Andre motioned to adjourn the Liquor Control meeting and reconvene the Selectboard meeting. The motion was seconded by Ben and passed 3/0.

CORRESPONDENCE SHARING: DISCUSSION OR ACTION

- The Board passed various correspondences around for review.

AGENDA BUILDING

- Solar Project - Encore and CoOp representatives
- Selectboard Vacancy
- First Alert Discussion
- Fire Station Discussion

EXECUTIVE SESSION

OTHER BUSINESS

- None

ADJOURNMENT

- Evan motioned to adjourn the Selectboard meeting at 7:05 p.m. The motion was seconded by Ben and passed 3/0.

C: Board: Andre / Eileen / Ben / Evan
Town Clerk
Web Page File

Selectmen Responsibilities

Town of North Hero
P.O. Box 38
North Hero, Vermont 05474

Evan Potvin.....	Budget Lister Liaison Fire Department Liaison
Ben Joseph.....	Budget Library Liaison Water Board Liaison Health Officer
Eileen Mitchell.....	Budget County Meetings
Andre Quintin.....	Budget Rescue Liaison Sheriff Department Liaison Roads Supervisor Building and Grounds
.....	Parks and Recreation (to be determined at a later date)
..... Kathie Dustira	Town Service Officer (until July 2016) Board Clerk

Adopted: Select Board Meeting March 7, 2016