

North Hero Water Board
Monday - July 8, 2019 6:30 p.m.
North Hero Town Office Meeting Room

In Attendance: Water Board: Jim Blandino, Andy Alling, Bryan McCarthy, Rob Cunningham
and Larry Dupont
Board Secretary: Jo-Ann Tier

CALL MEETING TO ORDER

Meeting was called to order by Larry Dupont at 6:30 p.m.

ADJUSTMENT OF THE AGENDA

Board Discussion/Action: =Status of the new filter
=Paperwork submitted by Warren and Lorie Wright
=Review Private Water Line/Main Line Only and Maintenance Repair
Policy
= Reference allocation of water to ID: 11-01-31

APPROVAL OF THE MINUTES for June 10, 2019

Bryan McCarthy made a motion to accept the minutes of June 10, 2019 as read.
This motion was seconded by Andy Alling.. hearing no further discussion.. this motion
was carried.

APPROVAL OF THE WARRANT for July 08, 2019

A brief discussion in the invoice 78520 listed to Aldrich and Elliott, PC in the
amount of \$2,990.00.. somehow it should be evident that this is a partial invoice and
will not come out of this budget... perhaps to have invoices to Aldrich and Elliott, PC
that are on a warrant appear lower in the warrant report if possible. To separate them
on the warrant could be meaningful when reviewing a warrant in the future.
Andy Alling made a motion that the warrant in the amount of \$12, 748.34 be paid.
This motion was seconded by Rob Cunningham.. hearing no further discussion this
motion was carried.

RECOGNITION OF VISITORS

No visitors in attendance.

REPORTS

SOS

A brief discussion took place on the SOS Report for July 5, 2019... Bullet number 6 which referenced the report from A & E.. not installing a dedicated pump for filter 5 and the plans to split the manifold at the pumps. Kevin has a concern about this approach. Future agenda item.
Bullet.. number 4... 38 Holiday Point.. called and is looking to connect water.

Town Clerk/Treasurer

Note from Pete... "all seems OK at this time".

BOARD DISCUSSION/ACTION

Northland Boat

It was noted that they are not interested, at this time, to connect... asking for another month.

Board asked Bryan McCarthy to prepare a letter to be sent to them which would reveal a September 01, 2019 definitive answer needed by the Board.

Board felt it was time to have a paper trail on this.

Bryan will do a draft a letter and e.mail it to the Board for their input and/or approval.

Paperwork submitted by Warren and Lorie Wright

The Town Clerk's Office asked the Water Board for clarification of the paperwork submitted by Warren and Lorie Wright.

A review of the form completed revealed answer to "number of ERU's" should appear as 1 and not 3 at this time of the project. Note: a connection fee of \$3,000.00 has been received = 1 ERU.

A review took place of the June 10, 2019 meeting notes. Minutes reveal that the Board understands that he will install 3 curb stops in this project. Payment for the 2 additional curb stops will be made when triggered by applicable town water policy.

Note: Larry will be in touch with Pete Johnson in the morning.

Note 2. As a follow-up of Larry's discussion with Pete a memo was sent to the Town Clerk's Office about this Water Service Agreement on July 9, 2019. Memo attached to the minutes along with the note sent along to Warren and Lorie Wright asking one of them to go into the Town Clerk's Office to change the number of 3 to 1. This will prevent any future misunderstanding by all involved.

Improvement to the North portion of the water plant

Andy shared:

- he is working with W & E on getting the architect drawing of the north portion of the building . Drawings should come in by the middle of the week. Note: they will be reviewed by Kevin/Larry and Andy.
- Working with Dwayne on the interior portion of the building... and what would be most

- cost effective.
- Andy will search out for general contractors for the project with the hope it will increase more interest.
 - W & E currently working on the package which will be sent to the state for approval. This permit application will be a cost of \$900.00 which was not part of the original proposal.

Status of the filter

West Tech has the go to move ahead with the purchase.

Update on the connection to the public water system for E/J Norton

Larry referenced the e.mail sent to the Board on June 11th that shared his follow-up conversation with the Town Attorney with a conclusion reached that this could be accomplished. All work must be solely within the scope of the Town's right-of-way, with no permission needed from the land owner.

Note: this memo from Larry is attached to the Board Minutes of June 10th.

Update on "high spots" findings (air release valves)

Kevin has shared that it is no practical reason to do it at this time... not a pressing matter, however, it is something to consider for the future.

Referenced:

Larry referenced his letter of June 25, 2019 to Robert Rousseau -parcel ID: 11-01-31 re: water allocation (proposed 3 bedroom single family home).

Board reviewed the Private Water Line.. Main Line Only and Maintenance Repair Policy at this meeting.

AGENDA BUILDING

- Board Discussion/Action - Dedicated pump for filter 5? SOS/A & E/ AA
- Northland Boat Shop update BM
- Filer update AA/BM

EXECUTIVE SESSION

An Executive Session not needed this evening.

ADJOURNMENT

Andy Alling made a motion to adjourn this meeting at 6:57 p.m. This motion being seconded by Jim Blandino.. all voted in favor 5-0.

Respectfully Submitted,

Jo-Ann Tier

C: Water Board
Town Clerk's Office
North Hero Web Page
Kevin Knapp, SOS
File

Attachments:

- Letter to Robert Rousseau dated June 25, 2019
- SOS Reports:
 - June 14, 2019
 - June 21, 2019
 - June 28, 2019
 - July 5, 2019
- Warrant Report in the amount of \$12,748.34 ... July 08, 2019
- Memo to Town Clerk's Office in reference to a Water Service Agreement and note to Warren and Lorie Wright